# PLORIDA PLORIDA

#### **EXECUTIVE SUMMARY**

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with FL TRIO for a membership renewal and dues for FY2024-2025 for Developmental Education. Fiscal Impact: \$1,950.00.

**Presenter(s):** Janice Stubbs, Vice President of Student Services

What is the purpose of this contract and why is it needed? FL (Florida) TRIO is part of a Tri-State nonprofit organization promoting opportunity, access, and success in Postsecondary Education for more than 50 years. TRIO Programs are Federally Funded by the Department of Education to provide outreach and student service programs to students who come from low-income, first generation and students with disabilities.

Membership to the Florida TRIO (FL TRIO) provide staff with access to educational seminars along with discounts for conference registration fees and workshop events. Additionally, FL TRIO members nominate eligible students for scholarship awards funded by FL TRIO.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2 -6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida

Statute 119. 01(3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? No, this is a grant funded program by the Federal Department of Education and the budget assigned to this institutional membership was approved already by the Program Officer.

What fund, cost center and line item(s) were used? FD200, CC0093, CC0626, CC0287, GLC:64502. Institutional Memberships and Sponsorships.

Has Broward College used this vendor before for these products or services? Yes.

Was the product or service acceptable in the past? Yes.

Was there a return on investment anticipated when entering this contract? Yes.

Was that return on investment not met, met, or exceeded and how? The return on investment was met as it has provided staff with discounted rates to educational seminars and conference events. Networking and collaborating with members are essential to the success of the TRIO Grants objective. Information provided through these networking opportunities help to ensure that outcomes are being met and low income, first generation, and/or disabled students enrolled in the programs persist in school, graduate and/or transfer.

Does this directly or indirectly feed one of the (New Strategic Plan Coming Soon) tactics and how?

Empower Student Development: Provide a Best-in Class Student Experience.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

#### **FISCAL IMPACT:**

Description:  $$150.00 \times 13 = $1,950.00 \text{ (processing fee waived-paid per PO & check)}$ . Worktags: (CC0093-PG000369), (CC0626-PG000355), (CC0287-PG000369)

		TOTAL: (\$1.0E0.	00
08/20/24	CC0287-GR001084 · TRIO EOC	(\$150.00)	
08/20/24	CC0287-GR001083 · Talent Search - ASPIRE	(\$150.00)	
08/20/24	CC0287-GR001082 · TRIO Talent Search REACH Grant	(\$150.00)	
08/20/24	CC0626-GR001174 · Upward Bound Northeast	(\$150.00)	
08/20/24	CC0626-GR001173 · Upward Bound McArthur	(\$150.00)	
08/20/24	CC0626-GR001172 · Upward Bound Deerfield	(\$150.00)	
08/20/24	CC0626-GR001171 · Upward Bound South Broward	(\$150.00)	
08/20/24	CC0093-GR001011 · Trio SSS Health Science	(\$150.00)	
08/20/24	CC0093-GR001010 · Trio SSS Students With Disabilities	(\$150.00)	
08/20/24	CC0093-GR001009 · Trio SSS ESL	(\$150.00)	
08/20/24	CC0093-GR001008 · Trio SSS South	(\$150.00)	
08/20/24	CC0093-GR001007 · Trio SSS North	(\$150.00)	
08/20/24	CC0093-GR001006 · Trio SSS Central	(\$150.00)	

TOTAL: (\$1,950.00)



7/8/2024

Updated: 8/28/2024 2:36 PM by Elizabeth Beavin L

# APPROVAL PATH: 12343 Florida TRIO Inc. (Membership Renewal & Dues FY2024-2025)

🛭 w	orkflow	🏇 Edit	: View 🍖 Add	Work Item	
Stage	Reviewer	Description	Due Date /	Status	<b>1</b>
1	Esmeralda Sweeney	AVP Review		Completed	2
2	Janice Stubbs	VP Review		Completed	2
3	Natalia Triana-Aristizabal	Contracts Coordinator		Completed	2
4	Zaida Riollano	Procurement Approval		Completed	<b>/</b>
5	Rabia Azhar	CFO Review		Completed	<b>/</b>
5	Christine Sims	Budget Departmental Review		Completed	<b>_/</b>
5	Legal Services Review Group	Review and Approval for Form and		Completed	<b>_/</b>
6	Board Clerk	Agenda Preparation		Completed	<b>_/</b>
7	District Board of Trustees	Board Meeting	08/20/24 08:30 AM	Pending	
8	Electronic Signature(s)	Signatures obtained via DocuSig 🥌		Pending	
9	Natalia Triana-Aristizabal	Contracts Coordinator		Pending	



**FL TRIO** 

100 Weldon Blvd., B-224, Sanford, FL 32773, UNITED STATES

Tax ID: 59-3528038

Phone: +1 407-708-2065;

FLTRIOTREASURER@gmail.com; Website:

http://fltrio.weebly.com/

Invoice No#: 1454

Invoice Date: Jul 23, 2024

Reference: FL TRIO Membership

**Due Date**: Jul 23, 2024



\$155.00 AMOUNT DUE

## **BILL TO**

Broward College - SSS (South Campus)
Suzes Casseus
7200 Pines Blvd, Bldg. 68/ Room 274,
PEMBROKE PINES, FL 33024, UNITED STATES

scasseus@broward.edu Phone: +1 954-902-9408

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	FL TRIO Institutional Membership Annual Florida TRIO institutional membership per program. Broward College TRIO SSS South Campus Program.	1	\$150.00	\$150.00
2	Processing Fee - New If paying online, there is a \$5 processing fee per invoice. If a purchase order and a check are sent for payment, a processing fee will be removed from the invoice.	1	\$5.00	\$5.00
		Subtotal		\$155.00
		TOTAL		\$155.00 USD

#### **NOTES TO CUSTOMER**

Thank you for your continued support of Florida TRIO. This invoice is for your INSTITUTION NAME AND MEMBERSHIP DATE

#### **TERMS AND CONDITIONS**



**FL TRIO** 

100 Weldon Blvd., B-224, Sanford, FL 32773, UNITED STATES

Tax ID: 59-3528038

Phone: +1 407-708-2065;

FLTRIOTREASURER@gmail.com; Website:

http://fltrio.weebly.com/

Invoice No#: 1453

Invoice Date: Jul 23, 2024

Reference: FL TRIO Membership

**Due Date**: Jul 23, 2024



\$155.00 AMOUNT DUE

# **BILL TO**

Ihoneycu@broward.edu

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	FL TRIO Institutional Membership Annual Florida TRIO institutional membership per program. Broward College Broward College TRIO Student Support Services Health Sciences Program.	1	\$150.00	\$150.00
2	Processing Fee - New If paying online, there is a \$5 processing fee per invoice. If a purchase order and a check are sent for payment, a processing fee will be removed from the invoice.	1	\$5.00	\$5.00
		Subtotal		\$155.00
		TOTAL		\$155.00 USD

### **NOTES TO CUSTOMER**

Thank you for your continued support of Florida TRIO. This invoice is for your INSTITUTION NAME AND MEMBERSHIP DATE

#### **TERMS AND CONDITIONS**



**FL TRIO** 

100 Weldon Blvd., B-224, Sanford, FL 32773, UNITED STATES

Tax ID: 59-3528038

Phone: +1 407-708-2065:

FLTRIOTREASURER@gmail.com; Website:

http://fltrio.weebly.com/

Invoice No#: 1455

Invoice Date: Jul 23, 2024

Reference: FL TRIO Membership

**Due Date**: Jul 23, 2024



\$155.00 AMOUNT DUE

## **BILL TO**

Broward College - SSS (North Campus)
Tyrri McCloud
1000 E. Coconut Creek Pkwy, 46-114,
COCONUT CREEK, FL 33066, UNITED
STATES
tmcclou1@broward.edu

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	FL TRIO Institutional Membership Annual Florida TRIO institutional membership per program. Broward College TRIO SSS North Campus.	1	\$150.00	\$150.00
2	Processing Fee - New If paying online, there is a \$5 processing fee per invoice. If a purchase order and a check are sent for payment, a processing fee will be removed from the invoice.	1	\$5.00	\$5.00
		Subtotal		\$155.00
		TOTAL		\$155.00 USD

#### **NOTES TO CUSTOMER**

Thank you for your continued support of Florida TRIO. This invoice is for your INSTITUTION NAME AND MEMBERSHIP DATE

#### **TERMS AND CONDITIONS**



**FL TRIO** 

100 Weldon Blvd., B-224, Sanford, FL 32773,

UNITED STATES

Tax ID: 59-3528038

Phone: +1 407-708-2065;

FLTRIOTREASURER@gmail.com; Website:

http://fltrio.weebly.com/

**Invoice No#**: 1459

Invoice Date: Jul 23, 2024

Reference: FL TRIO Membership

**Due Date**: Jul 23, 2024



\$155.00 AMOUNT DUE

## **BILL TO**

Broward College SSS - SWD
Cathy Cruz
7200 Pines Blvd, PEMBROKE PINE 33024,
UNITED STATES
ccruz@broward.edu

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	FL TRIO Institutional Membership Annual Florida TRIO institutional membership per program. Broward College SSS Students w/Disabilities.	1	\$150.00	\$150.00
2	Processing Fee - New If paying online, there is a \$5 processing fee per invoice. If a purchase order and a check are sent for payment, a processing fee will be removed from the invoice.	1	\$5.00	\$5.00
		Subtota		\$155.00
		TOTAL		\$155.00 USD

#### **NOTES TO CUSTOMER**

Thank you for your continued support of Florida TRIO. This invoice is for your INSTITUTION NAME AND MEMBERSHIP DATE

# **TERMS AND CONDITIONS**



**FL TRIO** 

100 Weldon Blvd., B-224, Sanford, FL 32773, UNITED STATES

Tax ID: 59-3528038

Phone: +1 407-708-2065;

FLTRIOTREASURER@gmail.com; Website:

http://fltrio.weebly.com/

Invoice No#: 1460

Invoice Date: Jul 23, 2024

Reference: FL TRIO Membership

**Due Date**: Jul 23, 2024



\$155.00 AMOUNT DUE

## **BILL TO**

Broward College SSS Central Campus

Ihoneycu@broward.edu Phone: +1 954-201-2164

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	FL TRIO Institutional Membership Annual Florida TRIO institutional membership per program. Broward College SSS Central Campus.	1	\$150.00	\$150.00
2	Processing Fee - New If paying online, there is a \$5 processing fee per invoice. If a purchase order and a check are sent for payment, a processing fee will be removed from the invoice.	1	\$5.00	\$5.00
		Subtota	I	\$155.00
		TOTAL	•	\$155.00 USD

#### NOTES TO CUSTOMER

Thank you for your continued support of Florida TRIO. This invoice is for your INSTITUTION NAME AND MEMBERSHIP DATE

#### **TERMS AND CONDITIONS**



**FL TRIO** 

100 Weldon Blvd., B-224, Sanford, FL 32773,

UNITED STATES

Tax ID: 59-3528038

Phone: +1 407-708-2065;

FLTRIOTREASURER@gmail.com; Website:

http://fltrio.weebly.com/

Invoice No#: 1461

Invoice Date: Jul 23, 2024

Reference: FL TRIO Membership

**Due Date**: Jul 23, 2024



\$155.00 AMOUNT DUE

## **BILL TO**

Broward College SSS-ESL
Nerly Fertil
3501 Davie Road, DAVIE 33314, UNITED
STATES
acowo@broward.edu

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	FL TRIO Institutional Membership Annual Florida TRIO institutional membership per program. Broward College SSS ESL Program.	1	\$150.00	\$150.00
2	Processing Fee - New If paying online, there is a \$5 processing fee per invoice. If a purchase order and a check are sent for payment, a processing fee will be removed from the invoice.	1	\$5.00	\$5.00
		Subtota	l	\$155.00
		TOTAL	-	\$155.00 USD

#### **NOTES TO CUSTOMER**

Thank you for your continued support of Florida TRIO. This invoice is for your INSTITUTION NAME AND MEMBERSHIP DATE

# **TERMS AND CONDITIONS**



**FL TRIO** 

100 Weldon Blvd., B-224, Sanford, FL 32773, UNITED STATES

Tax ID: 59-3528038

Phone: +1 407-708-2065;

FLTRIOTREASURER@gmail.com; Website:

http://fltrio.weebly.com/

Invoice No#: 1462

Invoice Date: Jul 23, 2024

Reference: FL TRIO Membership

**Due Date**: Jul 23, 2024



\$155.00 AMOUNT DUE

## **BILL TO**

Broward College - ETS (ASPIRE)
Sameena Farrar
111 East Las Olas, FT LAUDERDALE, FL 33301,
UNITED STATES

sfarrar@broward.edu Phone: +1 352-745-9252

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	FL TRIO Institutional Membership Annual Florida TRIO institutional membership per program. Broward College TRIO TS ASPIRE Program.	1	\$150.00	\$150.00
2	Processing Fee - New If paying online, there is a \$5 processing fee per invoice. If a purchase order and a check are sent for payment, a processing fee will be removed from the invoice.	1	\$5.00	\$5.00
		Subtotal		\$155.00
		TOTAL		\$155.00 USD

#### **NOTES TO CUSTOMER**

Thank you for your continued support of Florida TRIO. This invoice is for your INSTITUTION NAME AND MEMBERSHIP DATE

#### **TERMS AND CONDITIONS**



**FL TRIO** 

100 Weldon Blvd., B-224, Sanford, FL 32773, UNITED STATES

Tax ID: 59-3528038

Phone: +1 407-708-2065;

FLTRIOTREASURER@gmail.com; Website:

http://fltrio.weebly.com/

Invoice No#: 1463

Invoice Date: Jul 23, 2024

Reference: FL TRIO Membership

**Due Date**: Jul 23, 2024



\$155.00 AMOUNT DUE

## **BILL TO**

Broward College -ETS (REACH)
Martha Villegas Miranda
111 East Las Olas, FT LAUDERDALE, FL 33301,
UNITED STATES
mvillega@broward.edu

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	FL TRIO Institutional Membership Annual Florida TRIO institutional membership per program. Broward College TRIO TS REACH Program.	1	\$150.00	\$150.00
2	Processing Fee - New If paying online, there is a \$5 processing fee per invoice. If a purchase order and a check are sent for payment, a processing fee will be removed from the invoice.	1	\$5.00	\$5.00
		Subtotal		\$155.00
		TOTAL		\$155.00 USD

#### **NOTES TO CUSTOMER**

Thank you for your continued support of Florida TRIO. This invoice is for your INSTITUTION NAME AND MEMBERSHIP DATE

# **TERMS AND CONDITIONS**



**FL TRIO** 

100 Weldon Blvd., B-224, Sanford, FL 32773, UNITED STATES

Tax ID: 59-3528038

Phone: +1 407-708-2065:

FLTRIOTREASURER@gmail.com; Website:

http://fltrio.weebly.com/

Invoice No#: 1464

Invoice Date: Jul 23, 2024

Reference: FL TRIO Membership

**Due Date**: Jul 23, 2024



\$155.00 AMOUNT DUE

## **BILL TO**

Broward College EOC Annesse Mesidor 111 E. Las Olas Blvd, FORT LAUDERDALE, FL 33301, UNITED STATES amesidor@broward.edu

Phone: +1 954-201-4394

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	FL TRIO Institutional Membership Annual Florida TRIO institutional membership per program. Broward College TRIO EOC Program.	1	\$150.00	\$150.00
2	Processing Fee - New If paying online, there is a \$5 processing fee per invoice. If a purchase order and a check are sent for payment, a processing fee will be removed from the invoice.	1	\$5.00	\$5.00
		Subtotal		\$155.00
		TOTAL		\$155.00 USD

#### **NOTES TO CUSTOMER**

Thank you for your continued support of Florida TRIO. This invoice is for your INSTITUTION NAME AND MEMBERSHIP DATE

#### **TERMS AND CONDITIONS**



**FL TRIO** 

100 Weldon Blvd., B-224, Sanford, FL 32773, UNITED STATES

Tax ID: 59-3528038

Phone: +1 407-708-2065;

FLTRIOTREASURER@gmail.com; Website:

http://fltrio.weebly.com/

Invoice No#: 1458

Invoice Date: Jul 23, 2024

Reference: FL TRIO Membership

**Due Date**: Jul 23, 2024



\$155.00 AMOUNT DUE

## **BILL TO**

Broward College UB McArthur High School

tbogle@broward.edu Phone: +1 954-201-4483

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	FL TRIO Institutional Membership Annual Florida TRIO institutional membership per program. Broward College UB McArthur High School.	1	\$150.00	\$150.00
2	Processing Fee - New If paying online, there is a \$5 processing fee per invoice. If a purchase order and a check are sent for payment, a processing fee will be removed from the invoice.	1	\$5.00	\$5.00
		Subtotal		\$155.00
		TOTAL		\$155.00 USD

#### NOTES TO CUSTOMER

Thank you for your continued support of Florida TRIO. This invoice is for your INSTITUTION NAME AND MEMBERSHIP DATE

#### **TERMS AND CONDITIONS**



**FL TRIO** 

100 Weldon Blvd., B-224, Sanford, FL 32773, UNITED STATES

Tax ID: 59-3528038

Phone: +1 407-708-2065;

FLTRIOTREASURER@gmail.com; Website:

http://fltrio.weebly.com/

Invoice No#: 1465

Invoice Date: Jul 23, 2024

Reference: FL TRIO Membership

**Due Date**: Jul 23, 2024



\$155.00 AMOUNT DUE

## **BILL TO**

Broward College TRIO UB DHS Broward College UB DHS tbogle@broward.edu

Phone: +1 954-201-3400

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	FL TRIO Institutional Membership Annual Florida TRIO institutional membership per program. TRIO Upward Bound DHS	1	\$150.00	\$150.00
2	Processing Fee - New If paying online, there is a \$5 processing fee per invoice. If a purchase order and a check are sent for payment, a processing fee will be removed from the invoice.	1	\$5.00	\$5.00
		Subtota		\$155.00
		TOTAL	•	\$155.00 USD

#### NOTES TO CUSTOMER

Thank you for your continued support of Florida TRIO. This invoice is for your INSTITUTION NAME AND MEMBERSHIP DATE

#### **TERMS AND CONDITIONS**



**FL TRIO** 

100 Weldon Blvd., B-224, Sanford, FL 32773, UNITED STATES

Tax ID: 59-3528038

Phone: +1 407-708-2065;

FLTRIOTREASURER@gmail.com; Website:

http://fltrio.weebly.com/

Invoice No#: 1457

Invoice Date: Jul 23, 2024

Reference: FL TRIO Membership

**Due Date**: Jul 23, 2024



\$155.00 AMOUNT DUE

## **BILL TO**

Broward College UB Northeast High School

tbogle@broward.edu Phone: +1 954-201-3400

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	FL TRIO Institutional Membership Annual Florida TRIO institutional membership per program. Broward College UB Northeast High School	1	\$150.00	\$150.00
2	Processing Fee - New If paying online, there is a \$5 processing fee per invoice. If a purchase order and a check are sent for payment, a processing fee will be removed from the invoice.	1	\$5.00	\$5.00
		Subtota	I	\$155.00
		TOTAL	-	\$155.00 USD

#### NOTES TO CUSTOMER

Thank you for your continued support of Florida TRIO. This invoice is for your INSTITUTION NAME AND MEMBERSHIP DATE

# **TERMS AND CONDITIONS**



**FL TRIO** 

100 Weldon Blvd., B-224, Sanford, FL 32773,

UNITED STATES

Tax ID: 59-3528038

Phone: +1 407-708-2065;

FLTRIOTREASURER@gmail.com; Website:

http://fltrio.weebly.com/

Invoice No#: 1456

Invoice Date: Jul 23, 2024

Reference: FL TRIO Membership

**Due Date**: Jul 23, 2024



\$155.00 AMOUNT DUE

## **BILL TO**

Broward College - UB (South Broward)
TaiQuay Bogle
111 East Las Olas Blvd, FT. LAUDERDALE, FL
33301, UNITED STATES
tbogle@broward.edu

Phone: +1 954-201-7350

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	FL TRIO Institutional Membership Annual Florida TRIO institutional membership per program. Broward College Upward Bound South Broward High School.	1	\$150.00	\$150.00
2	Processing Fee - New If paying online, there is a \$5 processing fee per invoice. If a purchase order and a check are sent for payment, a processing fee will be removed from the invoice.	1	\$5.00	\$5.00
		Subtotal		\$155.00
		TOTAL		\$155.00 USD

#### **NOTES TO CUSTOMER**

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## **TERMS AND CONDITIONS**